

**FA extracurricular work plan
for the 2020-2021 academic year**

Educational work			
1.	Event	Date	Responsible
2.	Holding the "Day of Knowledge" celebration dedicated to the new academic year. Awarding the winners in the competitions: "Student of the Year", "Best Group", "Best Student Room in the Dormitory", "Best Dean of Students" based on the results of the previous year. Adviser hour in the ZOOM program.	September, 2020	Dean's office, advisors
3.	Meetings and conversations with freshmen (introducing the faculties, informing them about the Internal Regulations, giving out the "Student Guidebook"). Meeting in the ZOOM program.	September, 2020	Dean, Deputy Dean for WSS, FA professors, Advisors
4.	Conducting meetings with undergraduate students of 1-4 years on the topics: drinking, tobacco smoking, drug addiction, substance abuse, AIDS. Informing students about the schedule of the narcologist in the student clinic and the telephone hotline.	September-May, 2020-2021	Fa sports club Advisors
5.	Adviser hour in the ZOOM program.	September-May, 2020-2021	Dean's office, advisors
6.	Implementation of the program of drug, alcohol and other addictions prevention, organization of the lecture: "We are for healthy lifestyles", conducting the Adviser Hour: "My Choice is Health!"	January 2021	Academic teaching staff, dean's office
7.	The ZOOM program's Adviser Hour.	September, 2020	Deputy Dean for WSS
8.	Spartakiad of KazGASA employees and staff (volleyball, basketball, table tennis, relay race, tug of war, sports dance).	September, 2020	Dean, Deputy Dean for WSS
9.	Updating the list of socially vulnerable students	September, 2020	Advisors, coordinators FA. Deputy Dean for WSS
10.	Appointment of 1st year seniors and rotation of seniors	October, 2020	Deputy Dean for WSS, Advisors Group, Group Leaders.
11.	Election of first-year group leaders and stream leaders. Edviser hour in the ZOOM program.	2021 г.	Dean's office FA, academic teaching staff
12.	Signing protocol for fire, injury, and electrical safety	September, 2020	Advisors, group leaders
13.	Celebration of the 40th anniversary of KazGASA.	September-November, 2020	Deputy Dean for WSS, Advisors

			Group
14.	Postponement.	September, 2020	Students of FA 3-5 courses
15.	Holding group meetings. Gathering information for the data bank.	September, 2020	Advisors and Group Leaders
16.	Organization of curatorial hours on the following topics: "Credit system of education," "Regulations of extracurricular activities," "Terms and conditions of payment for tuition," "The social package of the IOC student," "Psychological climate in the study group. Editors' hour in the ZOOM program.	September, 2020	Advisors group
17.	Organization of "Team Building" event for first year students. Live streaming on Instagram.	2021 г.	Deputy Dean for WSS, Advisors
18.	Collection of applications for organizations in student clubs, Live on Instagram and in the program ZOOM.	September, 2020	Advisors, FA activists.
19.	Anti-Corruption activities in the HEIs. Edviser Hour in the ZOOM program.	October, 2020	Deputy Dean for WSS, Advisors
20.	Events in DC (meetings, appointments, round tables)	October, 2020	Deputy Dean for WSS, Advisors, stud. Dean, Group Leaders
21.	Election of DS Chairman	September-May, 2020-2021	Advisors, academic teaching staff
22.	Duty rounds	November, 2020	Deputy Dean for WSS, stud. Dean
23.	Participation in the city holiday "Day of the City".	November, 2020	Advisors
24.	In social networks.	2021 г.	Assistant Prof. Akhmetova A.T, Mukashev A,
25.	Participation in the improvement of the academy (subbotniks, tree planting)	December, 2020	Dean's Office, Advisors бсех Group .
26.	Feast "Dedication to students", preparation of the concert, etc. Live broadcast in Instagram, congratulations in social networks.	December, 2020	Deputy Dean for WSS, Advisors
27.	Passing the social survey of students and faculty	December, 2020	Deputy Dean for WSS, Advisors, Group Leaders
28.	New Year's Eve, New Year's Eve party for students of the faculty in the online format	December, 2020	Deputy Dean for WSS, Group Leaders
29.	Talks in groups in connection with the beginning of the spring semester	February, 2021	Deputy Dean for WSS, Advisors
30.	Celebration of the "Day of lovers"	February, 2021	Stud. Dean, group leaders

31.	Photo exhibitions of student works	February, 2021	Academic teaching staff
32.	Preparing for the "Miss KAZGASA" contest	March, 2021	Stud. Dean, stream leader, Advisors
33.	Celebration of the International Women's Day	March, 2021	Group leaders
34.	"Nauryz Meiramy".	March, 2021	Group leaders
35.	Preparation for the show-contest "Spring in KazGASA". Participation in the contest.	March, 2021	Deputy Dean for WSS, stud. Dean, Advisors, stream leader
36.	Participation in the faculty student scientific conferences	March, 2021	Зам. Деана по АБ, председатель МС
37.	Participation in KazGASA campus cleaning day	April, 2021	Deputy Dean for WSS, Advisors
38.	Preparation and carrying out of the Spring Alumni Fair	April, 2021	Deputy Dean for WSS, Advisors
39.	Celebration of the "Valentine's Day"	15 April, 2021	Stud. Dean, group leaders
40.	Celebration of Victory Day	8 May, 2021	Advisors, group leaders
41.	Organization of talks by groups about the upcoming spring session and internships	May, 2021	Advisors
42.	Organizing a floor cleaning event	May, 2021	Student Dean and Group Leaders
43.	Involvement in a picnic for students Announcement of the results of the year	June, 2021	Dean FA, vice Dean, Advisors
44.	Inauguration of graduates	June, 2021	Dean's office FA, Advisors group
Career guidance work			
45.	Approve the composition of the Faculty of Architecture Career Guidance Council. Meeting in the ZOOM program.	August, 2020	Deputy Dean for WSS
46.	To prepare and approve the schedule of professional orientation work at the Faculty Meeting in the program ZOOM.	August, 2020	Deputy Dean for WSS
47.	Assignment of schools for career guidance work	August-September, 2020	Deputy Dean for WSS
48.	Instruct the faculty and teaching staff to conduct career guidance work. Meeting at the ZOOM.	September, 2020	Deputy Dean for WSS
49.	Olympiad for secondary school students "I want to be an architect".	February - March 2021	Ассоц. Проф. Туякаева А.К., Ассоц. Проф. Карымсаков У.Т.

50.	Conducting a professional event	5-9 October, 2020 2-6 November, 2020 11-15 January, 2021 8-12 February, 2021 8-12 March, 2021 12-16 April, 2021	Responsible for the NOD
51.	Organization of the meeting of applicants	5-9 October, 2020 8-12 March, 2021	Student activists
52.	Visiting assigned schools in Almaty	September – May 2020-2021	Academic teaching staff
53.	Participation in the promotional events held by the academy during the school year	1 семестр 2020	Honorary prof. Izbasar M.R., Glaudinov B.A.
54.	Participation of FA teachers in the last bell ceremony in the affiliated schools	May, 2021	Academic teaching staff
55.	Participation in exit advertising activities of the IEC, KazGASA	December, 2020 – May, 2021	Academic teaching staff
56.	Participation in annual graduation fairs from Almaty city and oblast.	December, 2020 – May, 2021	Academic teaching staff
57.	Preparation of image articles about IEC, KazGASA activities	September, 2020– June, 2021	Academic teaching staff FA
58.	Organization of exhibitions of student teaching projects for the Architecture Day	October 2020	Academic teaching staff
59.	Participation in the vocational forum "Modern Education".	December, 2020	Academic teaching staff
60.	Participation in the education exhibition	April, 2021	Academic teaching staff
Image work			
61.	Contacts with alumni, supplementing the database	2020-2021гг.	Deputy Dean for WSS , academic teaching staff
62.	Anniversaries - JV members, distinguished alumni members of AVASS, etc.	2020-2021гг.	Sadvokasova G.K., Dean's Office FA
63.	Publication of articles in KazGASA newspaper	September, 2020– June, 2021	Responsible for publications to the kazgasa website and newspaper
64.	Publication of articles in the media	September, 2020– June, 2021	Academic teaching staff
65.	Submission of materials to the KazGASA web site, updating tabs	September, 2020– June, 2021	Responsible for publications to the kazgasa website and newspaper
66.	Participation of students in city-wide events.	October, 2020 May, 2021	Deputy Dean for WSS, Advisors Group
67.	Work in social networks.	January - May 2021	Deputy Dean for WSS

68.	Preparation of advertising activities of teaching staff and TEA within the framework of the promotional actions of the IEC, KazGASA	September, 2020 – June, 2021	Deputy dean for wss, academic teaching staff
69.	TV and radio speeches of prominent scientists and professors of FA. Work in social networks.	September, 2020– June, 2021	Deputy dean for wss, academic teaching staff
70.	Involvement of school teams to the Academy events. Work in social networks.	September, 2020 – June, 2021	Sadvokasova G.K., Deputy Dean for WSS
71.	Work on the project "Famous Alumni".	September, 2020 – June, 2021	Dean's office FA Academic teaching staff
72.	Work with members of the Board of Trustees	October, 2020	Dean's office FA Academic teaching staff
73.	World Architecture Day. Congratulations in social networks.	July, 2021	Dean's office FA Academic teaching staff
International connections			
74.	Making international connections through Internet mail, social networks or personal acquaintances, etc.	September, 2020 – June, 2021	Dean's office FA Academic teaching staff
75.	Participation in the international review-contest of architectural schools of IOAAO	September-October, 2020	Acad. and Assoc. FA professors
76.	Creating a pool of English-speaking faculty for the specialty (specialization)	October, 2020	Dean's office FA
77.	Formation of the reserve of 2nd and 3rd year students by profession (specialization) with the knowledge of English	October, 2020	Dean's office FA, Advisors group
78.	Inviting foreign guests to the faculty	September, 2020 – June, 2021	Dean's office FA Academic teaching staff
79.	PPPU participation in international conferences	September, 2020– June, 2021	Academic teaching staff
80.	Working with students on academic mobility	October-December, 2020 April-August, 2021	Dean's office FA
81.	Organization of an international festival of Eurasian Schools of Architecture, Construction and Design in online format.	September-November, 2020	Academic teaching staff, FA professors
82.	Organization of a workshop for students with the participation of invited guests. Transferring to the 2nd semester.	September, 2020– June, 2021	Academic teaching staff
83.	Providing information on horizontal and international faculty information	September, 2020– June, 2021	Dean's office FA Academic teaching staff